Friends of ESCA Draft Minutes

7:15pm – 8:25pm – Tuesday 25th September 2018

Agenda item	Minutes	Action
1.	**Attendees** Mrs Katsukunya Mr Clarke Mr Van Zyl Mrs Drew Mrs Naidoo Mrs Keaveney Mr Shepherd	
2.	**Apologies for absence** -	
3.	**Minutes of previous meeting** Not considered as Chair and Secretary were unable to attend.	
4.	**Matters arising not elsewhere on the agenda** N/A	
5.	**Update on joint working with Urban & Civic** • Mr Shepherd had a very positive meeting with U&C over the summer. The school and U&C have arranged for a couple of key events to be joint each year but for others to be held separately by the two organisations. ESCA will therefore run their own summer fete this year. The Carols Around The Tree event will be a joint initiative.	
6.	**Big Breakfast** • Friends will support school with generating support from parents and setting up the school hall.	
7.	**Possible future projects** • Christmas film • Christmas disco	.

	• Refreshments at Carols Around The Tree • Clothes collection • Star-gazing evening • 100 square • Fun run or sponsored walk	
12.	**AGM planning** • Proposed date of 16th October at 7pm. • All parents to be informed. • Agenda and advertising to be sent out by school. • Following the AGM the Friends will set a date for a full meeting and write a constitution for the group.	

	Fundraising priorities:
	• Possible foci shared by Mr Shepherd:
	  ○ Equipment for gardening to be used in the polytunnel.
	  ○ Plants for the above.
	  ○ Development of a sensory room.
	  ○ Ipads.
	• Mrs Katsukunya shared the idea of donating a small percentage of the money the Friends raise to a charity. This was very positively received.	